



Job Description: Waterfront Coordinator

Camp Hoffman
2024

- Job Summary:** To organize and administer activities (swimming, watercraft etc.) at the waterfront consistent with Girl Scout and American Camp Association standards and to integrate waterfront activities with unit plans and other specialized camp events. To fully support and actively participate in the team approach to camp management and achievement of goals.
- Reports To:** Assistant Camp Director
- Position Dates:** June 5- August 15 Sunday-Friday
- Job Responsibilities:**
- Attend and conduct portions of pre-camp training
 - Supervise lifeguard staff while at the waterfront
 - Conduct weekly evaluations of lifeguard staff
 - Conduct weekly in house trainings with waterfront staff
 - Enforce safety measures at the waterfront
 - Assist with special waterfront events if needed
 - Responsible for swim checking campers on incoming days
 - Facilitate boating instruction
 - Provide games and activities during free swim
 - Perform daily set up, maintenance, and clean-up of waterfront as directed
 - Reports accidents to Camp Director promptly
 - Performs other duties as assigned
- Job Qualifications:**
- Be a current member of the Girl Scout movement and accept the beliefs and principles and ways of work of the organization
 - Current lifeguard certification
 - Current First Aid/CPR certification
 - Ability to pass RIDEM Non-Surf test (Dates TBD by RIDEM)
 - Be able to give and/or follow directions in an emergency
 - Ability to act as role model for campers
 - Experience as a Girl Scout camper or youth leader desirable
 - Ability to work on a team
 - Willing to work and live in a rustic camp setting
- Age:** 18 years of age minimum

Please apply for this position [online](#) by May 27, 2024. Please contact the Director of Programs with any questions at caudette@gssne.org.